

International Scientific Coordinator and Secretariat

INTERNATIONAL SCIENTIFIC COORDINATOR

- Provides strategic coordination and advisory services to the Wheat Initiative governing bodies
- Supports the development of the vision and strategy
- Represents the Wheat Initiative externally
- Ensures day-to day management of the Wheat Initiative
- Oversees the organisation of meetings, provides support and inputs to the Committees
- Oversees communications and website management
- Prepares and executes the budget
- Manages the Secretariat

SECRETARIAT

- Organises and provides administrative support for meetings
- Assists the International Scientific Coordinator with the budget administration
- Leads, develops and maintains all communications and outreach activities
- Maintains the Wheat Initiative website
- Maintains an international database of wheat scientists
- Ensures administrative continuity of the Wheat Initiative

Source URL: <https://www.wheatinitiative.org/about-us/international-scientific-coordinator-and-secretariat>